

SAMPLE TEN-MINUTE MEETING AGENDA FOR WALK-IN

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Purpose Statement: The Purpose of this 10-Minute Meeting Agenda is to raise awareness about why we are having statewide building walk-ins on May 1st (May Day) and to create a plan for our building.

INTRO (1 minute):

It has become increasingly clear that everything we stand for in public education is under threat through funding cuts, attacks on academic freedom, and gutting education laws meant to protect students, staff, and families.

From national attacks on essential federal funding for public education to disinvestment in our public schools and Higher Education institutions, to the rights of public workers to unionize, we need to stand united against these threats and “Fight Forward” to protect Public Education, our rights as workers, and our students.

We are the backbone of the American public education system. We, as educators, must defend our school and our students. We must stand united to strengthen our communities, build quality public schools, and protect each other.

“May Day” or “International Workers Day,” is observed on May 1st and commemorates the struggles and wins throughout the history of the labor movement across the country and internationally. It's time for us to recognize that we are part of the same history and same struggle as the workers who fought for the right to organize on behalf of their communities. We need to take collective action on May 1st in solidarity with the working class around the country in order to protect our rights.

Our goal is to have 200 locals from across the MTA all taking action together!

THE CONVERSATION (5 minutes):

As you know, we have seen (*insert local issues such as budget cuts, contract fights, or attacks on educators academic freedom, etc.*) here in (*insert community*). We know that the issues impacting educators are connected to the struggles happening across the State and the Country. We need to take action now.

We are holding a Walk-In on **May 1st**. Before school, we will meet at (*insert location and time*) and then we will walk into school together. It is important that we take this collective action not only to demonstrate that we are the engine that drives these

schools, but also that we are committed to fighting for our communities together, and to show each other that we are not alone.

On May 1st we want everything to go smoothly and to ensure that educators get to school on time. It is important to leave ourselves plenty of time to be visible in our community and still be back in time to meet our students.

Can use this prompt question: (use at your discretion or possibly incorporate into a debrief of this action)

1. How have the other actions made you feel so far? Powerful, excited, nervous?
2. What other actions do you want to see your union, local and statewide, take to address the increasingly dire threats to public education and our communities?

Key takeaway: We have an obligation now to fight back against the attacks on public education and show solidarity with each other and our fellow educators across the district, state, and country.

But only if we act COLLECTIVELY!

ACTION PLAN (3 minutes):

We will meet at (*INSERT LOCATION*) on (*INSERT DATE/TIME*). We will have coffee, donuts, music, and signs, but you are more than welcome to make handmade signs and bring them! We want everyone to wear their union shirts or red and participate in this action.

PASS OUT SIGN-UP SHEET

We are asking you to do the following:

- **Can everyone commit to being at the walk-in?**
- **Can everyone talk to folks who aren't here and ask them to join us?**

SCHEDULE FOLLOW-UP MEETING FOR FEEDBACK AND NEXT STEPS (1 minute)

Please let me know who you are planning to talk to and if you have any questions.

TIPS:

- Stay after for any continuing questions or discussion.
- Ask your co-workers to help with logistics for the day
- If more than 10 minutes is needed and there is interest in staying, just announce that at the beginning.