

# **MENTOR** GUIDELINES FOR THE NEA-RA MENTOR PROGRAM

The Mentor Program for first year delegates was established to help them handle their professional responsibilities at the NEA Representative Assembly. The Mentor and Mentee should become a team.

## **Role of Mentor**

The Mentor is an experienced delegate, well-versed in the policies and processes of the Caucus and the Representative Assembly.

- Make contact with assigned new delegate(s) prior to the June in-state Pre-Convention via email or by phone.
- Explains how to work the floor: individual floor procedures for speaking at the Caucus and Representative Assembly (including access to microphones and telephone systems).
- Helps new delegates understand the process of the Caucus, as well as the process of the Representative Assembly.
- Helps new delegates understand the NEA credentials and ballot voting procedure; offers to accompany new delegates to register and vote.
- Sits with the new delegates to guide them through the mounds of paper, especially New Business Items, Resolutions, Candidates and Bylaws.

# **MENTEE** GUIDELINES FOR THE NEA-RA MENTOR PROGRAM

The Mentor Program for first year delegates was established to help them handle their professional responsibilities at the NEA Representative Assembly. The Mentor and Mentee should become a team.

## **Role of the Mentee**

The typical Mentee will be a first-year delegate. The Mentee:

- Is willing to make his/her questions and concerns known.
- Is willing to participate in discussions and deliberations on issues - to vote and speak freely.

---

The Mentor Program Coordinators will match mentees with mentors prior to the pre-convention meeting on Tuesday, June 9, 2026. The Coordinators encourage all mentors to schedule a meet and greet with their mentees in June.

In addition, on July 4 and July 6 the mentor and mentees will have an opportunity to meet with the Mentor Program Coordinators for 30 minutes prior to the caucus meeting.

**Register online at MTA's [NEA-RA CVENT](#) Registration page by  
Saturday, June 6, 2026.**

NOTE: Registration for this item will be included as part of the Pre-convention and Social Events registration process. If you require assistance, please contact Sarah Ibanez via email at [Events@massteacher.org](mailto:Events@massteacher.org).